



## ST. TIMOTHY SCHOOL

*Academic Excellence Since 1958*

10479 West Pico Boulevard Los Angeles, California 90064  
Phone: 310-474-1811 Fax: 310-470-1391 [www.sttimothy.org](http://www.sttimothy.org)

### **SERVICE HOURS AND PARENT PARTICIPATION AGREEMENT 2008-09**

Parents: «F4» «F3»

Address: «F15», «F16»

Student(s): «F6» Grade(s): «F8»

#### ***PLEASE INITIAL THE FOLLOWING ACKNOWLEDGEMENT OF RECEIPT OF THIS AGREEMENT:***

\_\_\_\_ I/we understand that as parent(s) of a St. Timothy School student, I/we am/are required to serve at least thirty (30) service hours as defined by the School Service Hours Policy.

\_\_\_\_ I/we understand that each family is required to serve at least ***fifteen (15) of the required thirty service hours*** in one or more of the following fundraising activities listed below:

1. PTA Board
2. Annual Fund Committee
3. Marketing Committee
4. School Improvement Board
5. Executive Board
6. Alumni Relations

\_\_\_\_ I/we understand that fifteen (15) of the total thirty (30) service hours per family, must be completed by December 31, 2008 and the remaining 15 service hours no later than May 15, 2009.

\_\_\_\_ I/we understand that our completed **Service Hours log must be submitted to the school office no later than January 15, 2009 for hours completed by December 31, 2008; and no later than May 31, 2009 for the hours completed by May 15, 2009.** A \$50.00 per quarter late processing fee will be assessed for a Service Hours log turned in to the school after the above mentioned deadlines. This fee will accumulate quarterly until the log is submitted (quarterly is every 90 days past each deadline).

\_\_\_\_ I/we understand that annual PTA dues of \$50.00 is due by September 2, 2008.

\_\_\_\_ I/we understand that, within the school year, each family is required to raise three hundred dollars (\$300.00) via their participation in the following fundraising activities:

**QSP Fundraiser:** each family is required to sell \$200 of merchandise or donate \$100 in lieu thereof. (The School profits 50% of each sale of QSP)

**RaffleMania 2009:** each family is required to sell \$200 worth of raffle tickets

*Service Hours and Parent Participation Agreement 2008-09*

- continued-

\_\_\_\_ I/we understand that there are **four** mandatory school meetings (listed in school handbook/calendar and in the Service Hours and Parent Participation Policy). Any unattended meeting (parent or family representative not present) will result in a **\$50.00 fee per unattended meeting**.

\_\_\_\_ I/we understand that any outstanding fees will be deducted from my FACTS tuition account.

\_\_\_\_ I/we understand that families without a FACTS tuition account **will be required** to make a refundable deposit of \$850.00 on or before September 15, 2008 (as an alternative, we will accept a credit card imprint). The deposit will be refunded on or by June 15, 2009. Any uncollected fees will be deducted from the deposit or charged to your credit card.

\_\_\_\_ I/we understand that graduating students with outstanding fees owed will not be allowed to participate in the graduation ceremony or other graduation activities.

\_\_\_\_ I/we understand that families receiving financial aid will not qualify for continued financial aid if any portion of the Service Hours and Parent Participation Policy and Agreement is not fulfilled.

\_\_\_\_ I/we understand my/our responsibility to participate actively in the education of my/our child(ren) at St. Timothy School. Therefore, my/our signature(s) below is/are indicative of my/our willingness to dedicate 30 Service Hours to St. Timothy School and comply with the *Service Hours and Parent Participation Policy 2008-09*.

Signature(s):

Mother/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Father/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Name of Student(s) \_\_\_\_\_

Grade(s): \_\_\_\_\_

**In order to complete your child's administrative file, please return this signed agreement to the school office no later than Tuesday September 2, 2008.**

*1958 - 2008*

*50 Years of Academic Excellence*

**PRE KINDERGARTEN – 8<sup>TH</sup> GRADE**